

Application for Refund

(Applicable for casual or non-resident taxable person, tax deductor, tax collector, unregistered person and other registered taxable person)

1.	GSTIN / Temporary ID							
2.	Legal Name							
3.	Trade Name, if any							
4.	Address							
5.	Tax period (if applicable)	From <Year><Month>			To <Year><Month>			
6.	Amount of Refund Claimed (Rs.)	Act	Tax	Interest	Penalty	Fees	Others	Total
		Central tax						
		State / UT tax						
		Integrated tax						
		Cess						
		Total						
7.	Grounds of refund claim (select from drop down)	(a)	Excess balance in Electronic Cash Ledger					
		(b)	Exports of services- with payment of tax					
		(c)	Exports of goods / services- without payment of tax (accumulated ITC)					
		(d)	On account of order					
Sr. No.	Type of order		Order no.	Order date	Order Issuing Authority	Payment reference no., if any		

		(i)	Assessment				
		(ii)	Finalization of Provisional assessment				
		(iii)	Appeal				
		(iv)	Any other order (specify)				
		(e)	ITC accumulated due to inverted tax structure [clause (ii) of first proviso to section 54(3)]				
		(f)	On account of supplies made to SEZ unit/ SEZ developer (with payment of tax)				
		(g)	On account of supplies made to SEZ unit/ SEZ developer (without payment of tax)				
		(h)	Recipient of deemed export supplies/ Supplier of deemed export supplies				
		(i)	Tax paid on a supply which is not provided, either wholly or partially, and for which invoice has not been issued (tax paid on advance				

			payment)			
		(j)	Tax paid on an intra-State supply which is subsequently held to be inter-State supply and vice versa(change of POS)			
		(k)	Excess payment of tax, if any			
		(l)	Any other (<i>specify</i>)			
8.	Details of Bank account	Name of bank	Address of branch	IFSC	Type of account	Account No.
9.	Whether Self-Declaration filed by Applicant u/s 54(4), if applicable				<input type="checkbox"/> Yes <input type="checkbox"/> No	

[DECLARATION [second proviso to section 54(3)]

I hereby declare that the goods exported are not subject to any export duty. I also declare that I have not availed any drawback of central excise duty/service tax/central tax on goods or services or both and that I have not claimed refund of the integrated tax paid on supplies in respect of which refund is claimed.

Signature

Name -

Designation / Status]

DECLARATION [section 54(3)(ii)]

I hereby declare that the refund of input tax credit claimed in the application does not include ITC availed on goods or services used for making _nil'rated or fully exempt supplies.

Signature

Name -

Designation / Status

2[DECLARATION [rule 89(2) (f)]

[I hereby declare that tax has not been collected from the Special Economic Zone unit /the Special Economic Zone developer in respect of supply of goods or services or both covered under this refund claim.

Signature

Name -

Designation / Status]

DECLARATION [rule 89(2)(g)]

deemed export) In case refund claimed by recipient

I hereby declare that the refund has been claimed only for those invoices which have been detailed in statement 5B for the tax period for which refund is being claimed and the amount does not exceed the amount of input tax credit availed in the valid return filed for the said tax period. I also declare that the supplier has not claimed refund with respect to the said supplies.

In case refund claimed by supplier

I hereby declare that the refund has been claimed only for those invoices which have been detailed in statement 5B for the tax period for which refund is being claimed. I also declare that the recipient shall not claim any refund with respect of the said supplies and also, the recipient has not availed any input tax credit on such supplies. Signature

Name -

Designation / Status

3 [UNDERTAKING]

I hereby undertake to deposit to the Government the amount of refund sanctioned along with interest in case of non-receipt of foreign exchange remittances as per the proviso to section 16 of the IGST Act, 2017 read with rule 96B of the CGST Rules 2017.

Signature-

Name -

Designation / Status

1

UNDERTAKING

I hereby undertake to pay back to the Government the amount of refund sanctioned along with interest in case it is found subsequently that the requirements of clause (c) of subsection (2) of section 16 read with sub-section (2) of section 42 of the CGST/SGST Act have not been complied with in respect of the amount refunded.

Signature

Name -

Designation /Status

SELF- DECLARATION [rule 89(2)(1)]

I _____ (Applicant) having GSTIN/ temporary Id -----, solemnly affirm and certify that in respect of the refund amounting to Rs. ---/ with respect to the tax, interest, or any other amount for the period from---to---, claimed in the refund application, the incidence of such tax and interest has not been passed on to any other person.

Signature

Name -

Designation / Status

(This Declaration is not required to be furnished by applicants, who are claiming refund under clause (a) or clause (b) or clause (c) or clause (d) or clause (f) of sub-section (8) of section 54.)

10. Verification

I/We <Taxpayer Name> hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

I/We declare that no refund on this account has been received by me/us earlier.

Place
Authorised Signatory

Date
(Name)

Signature of

Designation/ Status

Annexure-1

Statement -1 [rule 89(5)]

(Amount in Rs.)

Turnover of inverted rated supply of goods and services	Tax payable on such inverted rated supply of goods and services	Adjusted total turnover	Net input tax credit	Maximum refund amount to be claimed [(1×4÷3)-2]
1	2	3	4	5

4[Statement 1A [rule 89(2)(h)]

Refund Type: ITC accumulated due to inverted tax structure [clause (ii) of first proviso to section 54(3)]

Details of documents of inward supplies received on inputs received							Tax paid on inward supplies			Details of documents of outward supplies issued					Tax paid on outward supplies		
Type of Inward Supply	GS TIN of Supplier /Self GSTIN	Type of Document	No./B/E	Port Code	Date	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	Type of Outward Supply	Type of Document	No.	Date	Taxable Value	Integrated Tax	Central Tax	State/UT Tax
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
										B2B/B2C							—;

1

5[Statement- 2 [rule 89(2) (c)]

Refund Type: Export of services with payment of tax ^[1][****]

Document Details					Integrated Tax	Cess	BRC/FIRC		
Type of Document	No	Date	Value	Taxable value			No.	Date	Value
2	3	4	5	7	8	9	10	11	12
									—;

1

Statement- 3A [rule 89(4)]

Refund Type: Export without payment of tax (accumulated ITC) - calculation of refund amount

(Amount in Rs.)

Turnover of zero rated supply of goods and services	Net input tax credit	Adjusted total turnover	Refund amount (1×2÷3)
1	2	3	4

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Statement 5B [rule 89(2)(g)]

Refund Type: On account of deemed exports claimed by recipient

Sl. No.	Documents details of inward supplies in case refund is claimed by recipient					Tax paid			
	GSTIN of Supplier	Type of Document	No.	Date	Taxable Value	Integrated Tax	Central Tax	State/Union Territory Tax	Cesses
1	2	3	4	5	6	7	8	9	10
									—;

11 [Statement-6 [rule 89(2) (j)]

Refund Type: On account of change in POS (inter-State to intra-State and vice versa)

Document Type B2C/Registered	Recipient GSTIN/UIN	Name (in case of B2C)	Document Details				
			Type of Document	No.	Date	Value	Taxable Value
1	2	3	4	5	6	7	8

Details of documents covering transaction considered as intra-State/inter-State transaction earlier					
Inter/Intra	Integrated Tax	Central Tax	State/UT Tax	Cess	PoS
9	10	11	12	13	14

Transaction which were held inter State/intra-State supplytly subsequently					
Inter/Intra	Integrated Tax	Central Tax	State/UT Tax	Cess	PoS
15	16	17	18	19	20

Statement-7 [rule 89(2) (k)]

Refund Type: Excess payment of tax, if any in case of last return filed.

(Amount in Rs.)

Tax period	ARN of return	Date of filing return	Tax Payable			
			Integrated tax	Central tax	State/UT tax	Cess
1	2	3	4	5	6	7

13 [Statement 9A [rule 89(2)(bb)]

Refund Type: Additional integrated tax paid on upward revision in price of goods subsequent to export

Export Invoice	Shipping Bill	Export remittance details	Refund details	Post export price increase	
				supplementary invoices/ debit note & IGST payment details	Additional export

Sl. No.	Date	Total value of Invoice	Port of export Code	Sl. No.	Date	BRC/ FIRC No.	Date	Remittance amount	Amount of sanction	Sl. No.	Date	Total value of supplementary invoice	Paid in FORM GSTR-3B return period	Total additional IGST paid	Interest paid on IGST amount	Remittance details			
																BRC/ FIRC No.	Date	Additional remittance amount	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)

Statement 9B [rule 89(2)(bc)]

Refund Type: Details of debit/ credit notes/ supplementary invoice issued for export of goods

Sl. No.	Type of document (Debit Note/ Credit Note/ supplementary invoice)	Debit Note/ Credit Note/ supplementary invoice	Date of document	Document declared in GSTR-1 for the month	Tax paid/liability ITC in respect of document declared in GSTR-3B the month	BRC/ foreign inward remittance certificate No.	Date of BRC/ foreign inward remittance certificate	Whether refund claimed for shipping bill under Rule 96 (Y/N)	Details of such shipping Bill No.	Date of such shipping bill	Port of export code
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

Annexure-2

Certificate [rule 89(2)(m)]

This is to certify that in respect of the refund amounting to Rs.<<>> -----
 - (in words) claimed by M/s----- (Applicant's Name) GSTIN/ Temporary ID----- for the tax period < -- -->, the incidence of tax and interest, has not been passed on to any other person.

This certificate is based on the examination of the books of account and other relevant records and returns particulars maintained/ furnished by the applicant.

Signature of the Chartered Accountant/ Cost Accountant:

Name:

Membership Number:

Place:

Date:

Note - This Certificate is not required to be furnished by the applicant, claiming refund under clause (a) or clause (b) or clause (c) or clause (d) or clause (f) of subsection (8) of section 54 of the Act. Instructions -

1. Terms used:

a. B to C:

From registered person to

- b. EGM: unregistered person
Export General Manifest
 - c. GSTIN: Goods and Services Tax
Identification Number
 - d. IGST: Integrated goods and services tax
 - e. ITC: Input tax credit
 - f. POS: Place of Supply (Respective State)
 - g. SEZ: Special Economic Zone
 - h. Temporary ID: Temporary Identification Number
 - i. UIN: Unique Identity Number
2. Refund of excess amount available in electronic cash ledger can also be claimed through return or by filing application.
 3. Debit entry shall be made in electronic credit or cash ledger at the time of filing the application.
 4. Acknowledgement in **FORM GST RFD-02** will be issued if the application is found complete in all respects.
 5. Claim of refund on export of goods with payment of IGST shall not be processed through this application.
 6. Bank account details should be as per registration data. Any change in bank details shall first be amended in registration particulars before quoting in the application.
 7. Declaration shall be filed in cases wherever required.
 8. 'Net input tax credit' means input tax credit availed on inputs during the relevant period for the purpose of Statement-1 and will include ITC on input services also for the purpose of Statement-3A and 5A.
 9. 'Adjusted total turnover' means the turnover in a State or a Union territory, as defined under clause (112) of section 2 excluding the value of exempt supplies other than zero-rated supplies, during the relevant period.
 10. For the purpose of Statement-1, refund claim will be based on supplies reported in ¹²[GSTR-1 as amended by GSTR-1A].
 11. BRC or FIRC details will be mandatory where refund is claimed against export of services details of shipping bill and EGM will be mandatory to be provided in case of export of goods.
 12. Where the invoice details are amended (including export), refund shall be allowed as per the calculation based on amended value.
 13. Details of export made without payment of tax shall be reported in Statement-3.
 14. Availability of refund to be claimed in case of supplies made to SEZ unit or SEZ developer without payment of tax shall be worked out in accordance with the formula prescribed in rule 89(4).
 15. 'Turnover of zero rated supply of goods and services' shall have the same meaning as defined in rule 89(4).

1. Substituted vide Notification No. 74/2018-CT dated 31.12.2018.
2. Substituted vide Notification No. 03/2019-CT dated 29.01.2019 w.e.f. 01.02.2019. Before substitution it was "I hereby declare that the Special Economic Zone unit / the Special Economic Zone developer has not availed of the input tax credit of the tax paid by the application covered under this refund claim."
3. Substituted vide Notification No. 16/2020-CT dated 23.03.2020.
4. Substituted vide Notification no. 56/2019-CT dated 14.11.2019.
5. Omitted vide Notification No. 79/2020-CT dated 15.10.2020.
6. Substituted vide Notification No. 56/2019-CT dated 14.11.2019.
7. Substituted vide Notification no. 56/2019-CT dt. 14.11.2019.
8. Inserted vide Notification no. 56/2019-CT dt. 14.11.2019.
9. Substituted vide Notification no. 56/2019-CT dt. 14.11.2019.
10. Substituted vide Notification no. 33/2019-CT dt. 18.07.2019.
11. Substituted vide Notification no. 56/2019-CT dt. 14.11.2019.
12. Substituted vide Notification no. 12/2024-CT dt. 10.07.2024.
13. Inserted vide Notification no. 12/2024-CT dt. 10.07.2024.

[1] [Statement- 3 [rule 89(2)(b) and 89(2)(c)]

Refund Type: Export without payment of tax (accumulated ITC)

Sr.	Documents Details	Goods/ Service	Shipping bill/Bill of export	EGM Details	BRC/FIR C

No.	Type of Document	No.	Date	Value	s (G/S)	Potcode	No.	Date	Ref No.	Date	No.	Date	Value
1	2	3	4	5	6	7	8	9	10	11	12	13	14
													—;