

TO BE PUBLISHED IN THE GAZETTEE OF INDIA EXTRAORDINARY  
(PART-I, SECTION-I)  
Government of India  
Ministry of Commerce and Industry  
Department of Commerce  
Directorate General of Foreign Trade

Public Notice No.13/2015-2020, Dated 27<sup>th</sup> May, 2016

**Subject:** Single application for filing claim under MEIS for shipments from different EDI Ports.

In exercise of powers conferred under paragraph 2.04 of the Foreign Trade Policy, 2015-2020, the Director General of Foreign Trade, hereby notifies the amendments to Handbook of Procedures of FTP 2015-20. These amendments shall come into force with immediate effect.

**1. Amendment in Paragraph 3.01(e):**

Existing Paragraph:

Applicant shall file separate application for each port of export.

Amended Paragraph:

Applicant shall file separate application for each port of export in case of Non EDI Shipping bills. In case of EDI shipping bills, the applicant can file a single application containing shipping bills of different EDI ports. Accordingly shipments from different EDI ports will not require separate applications.

**2. Amendment in Paragraph 3.08(a) (i):**

Existing Paragraph:

Duty Credit Scrip (including splits) under MEIS shall be issued with a single port of registration which shall be the port of export.

Amended paragraph:

Duty Credit Scrip (including splits) under MEIS shall be issued with a single port of registration which shall be any one of the EDI ports from where export is made. In case of shipments from Non EDI ports, the Duty Credit Scrip (including splits) under MEIS shall be issued with a single port of registration which shall be the port of export.

### **3. Amendment in Paragraph 3.16 (b):**

Existing Paragraph:

Port of registration for EDI enabled ports shall be the port of export. Accordingly separate application shall be filed for each EDI port.

Amended Paragraph:

Port of registration for EDI enabled ports shall be any one of the ports from where export is made.

**Effect of this Public Notice:** The procedure for filing of application under MEIS Scheme for EDI Shipping Bills is simplified. Shipments from different EDI ports will not require separate applications. Accordingly the ANF 3A has been modified as per Annexure to this Public Notice.

(Anup Wadhawan )  
Director General of Foreign Trade  
E-mail: dgft@nic.in

[Issued from File No.01/61/180/179 /AM16/PC3

Annexure to Public Notice No.13/2015-20, Dated 27<sup>th</sup> May 2016

**ANF -3A**

**Application Form for Merchandise Exports from India Scheme (MEIS)**

(Kindly read Paras 3.03 to 3.06 of FTP and Para 3.01 to 3.03 of HBP and other common procedural features applicable to MEIS before filing application)

Please note that separate applications are required to be filed for separate years (AM15, AM16 etc.) based on Let Export date. Shipments from EDI Ports and Non-EDI Ports cannot be clubbed in one application. Shipments from different EDI Ports can be clubbed together in a single application for a given licensing year. Separate application shall be filed for each Non EDI port

**Part A**

1.	Applicant Details:										
i	IEC No.										
ii	Name										
iii	Address										
iv	Telephone No										
v	Email ID										

**Part B**

2. Application Details:

- (i) Export Licensing Year (pl. specify the year in which export has been made, based on Let export date (Para 9.12 of HBP):
- (ii) Date of filing of Application:

(iii) Port of Export for this Application:

Note: Applicant to select/feed the details of one shipping bill at a time .A maximum of 50 shipping bills can be filed in one application

3.Details of Export :

Shipping Bill Details and Other details											
Sl No	Shipping Bill /Airway Bill Number	Date of Shipping Bill /Airway Bill	Port Code	Let export date	IT C (HS) code	Product Description as per Shipping Bill	Country Name and Relevant SI No. of Appendix 3B( Part 1)	Product SI No. of Appendix 3B (Part 2)	Realized FOB value of Exports or FOB value as given in S/B, whichever is less (in free foreign exchange)		Date of realization
									Value	Currency Code	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

Exchange Rate	FOB in Rs.ie 10x13	Rate of Entitlement as per Appendix 3B (Part 2) (%)	Entitlement Amount (in Rs.)	Late Cut % if any	Late cut Amount(in Rs.)	Entitlement after Late Cut (in Rs.)
(13)	(14)	(15)	(16)	(17)	18	19
			(16) =		18=(16X17	19=16-

			(14) X(15)			18
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4. Number of Split Certificates required (in multiples of Rs 5 lakhs each):
5. Port of Registration for the purpose of imports. (The port of registration shall one of the ports from which exports have taken place in case of EDI Shipments. In case of Non EDI Shipments, the port of shipment shall be the port from which exports have taken place)

6. DECLARATION / UNDERTAKING

1	<p>I/We hereby certify that :</p> <p>A.the entity for whom the application has been made have not been penalized under any of the following Acts (as amended from time to time):</p> <p>(i) The Customs Act, 1962,  (ii) The Central Excise Act 1944,  (iii) Foreign Trade (Development &amp; Regulation) Act 1992,  (iv) The Foreign Exchange Management Act,1999; and  (v) The Conservation of Foreign Exchange, Prevention of Smuggling Activities Act, 1974</p> <p>B.none of the Directors / Partners / Proprietor / Karta / Trustees of the company /firm /HUF/Trust, (as the case may be), is/are a Director(s) / Partner(s) / Proprietor / Karta / Trustee in any other Company/ firm / entity which is on the Denied Entity List (DEL) of DGFT;</p> <p>C.neither the Registered Office of the company / Head Office of the firm / nor any of its Branch Office(s)/ Unit(s)/ Division(s) has been declared a defaulter and has otherwise been made ineligible for undertaking import / export under any of the provisions of the Policy;</p>
2	<p>I/We undertake to abide by the provisions of the Foreign Trade (Development and Regulation) Act, 1992, as amended from time to time, the Rules and Orders framed there under, the Foreign Trade Policy, the Handbook of Procedures</p>
3.	<p>I/We hereby certify that that particulars and statements made in this application are true and correct and nothing has been concealed or held there from. I/We fully understand that any information furnished in the application if found incorrect or false will render me/us liable for any penal action or other</p>

	consequences as may be prescribed in law or otherwise warranted.
4	I hereby certify that I am authorized to verify and sign this declaration as per Paragraph 9.06 of the Foreign Trade Policy.
5	I hereby declare that no benefit under MEIS, was availed (or applied for) previously against Shipping Bills currently included in this application.
6	I hereby declare that in terms of Para 3.17 of FTP, this application does not contain any exports in contravention to this provision. I further declare that these goods have actually been exported out of India
7	I hereby declare that the Exported Product/goods and markets are covered under Appendix 3B and the exports, for which this application is being filed, are made on or after the respective admissible date of export, as indicated in relevant Appendix
8	I hereby declare that export product for which the duty credit scrip reward is being claimed does not contain any product which is listed as ineligible export categories / sectors in per Para 3.06 of FTP.
9	I fully understand that RA or any other agency, at any time, may ask me to provide documents on the basis of which rewards was granted and which are not submitted in original .I undertake to provide any such details/documents without any delay on my part. In case I am not able to provide such documentary evidence, I undertake to refund the amount of scrip in cash with interest at the rate prescribed under section 28AA of Customs Act, 1962, from the date of such scrip as prescribed in FTP and HBP and shall also be liable for penal action as per FTDR act.

**Tick the box as acceptance of declaration/ undertaking and fill in the details below.**

Signature of the Applicant		
Name		
Designation		
Official Address	Flat/Plot/Block No	
	Street/Area/Loca	

	lity														
	City														
	State														
	PIN Code														
Telephone No.	Country														
	Code -----		Area Code -----		Phone number										
		-													
		-													
Fax No.		-													
		-													
Email															
Place:															
Date:															