

Instruction No. 02 /2018-Customs

F.No.450/16/2015-Cus-IV  
Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Excise and Customs

New Delhi, dated 7<sup>th</sup> February, 2018

To,

All Pr. Chief Commissioners of Customs / Chief Commissioners of Customs/ Customs (Preventive)/  
Customs and Central Excise,  
All Pr. Commissioners/ Commissioners of Customs / Customs (Preventive)/ Customs and central Excise

Madam/ Sir,

**Subject: Extending eSANCHIT application on all EDI locations: reg.**

Kind attention is invited to circular 40/2017-Customs dated 13<sup>th</sup> October, 2017 on pilot implementation of application for uploading of supporting documents electronically i.e. eSANCHIT at ACC, New Delhi and Chennai Customs House. Subsequently, eSANCHIT was further extended to ICD Tughlaqabad, ACC Sahar, JNCH, Nhava Sheva, Mumbai and other major Customs Houses across the country.

2. Now, based on the reports and feedback received so far, it has been decided to extend eSANCHIT to all EDI locations on a voluntary basis. Though this facility would be provided to trade on a voluntary basis, it must be ensured, in preparation for making this facility mandatory, that every Customs broker and self-filer (all ICEGATE users) develops the capability to use eSANCHIT as envisaged in Customs circular 40/2017. Outreach programs may be carried out for Customs Brokers who have not yet started using eSANCHIT, keeping in view that such brokers may not be able to file Bills of Entry on ICEGATE once the facility is made mandatory. All Chief Commissioners are requested to regularly monitor the levels of usage of eSANCHIT.
3. Therefore, you are requested to issue Public Notices by 9<sup>th</sup> February, 2018, notifying the availability of this facility to trade on a voluntary basis. Step by step procedure to upload supporting documents with digital signatures at eSANCHIT and a list of FAQs is already published at <https://www.icegate.gov.in/eSANCHIT.html> on ICEGATE website.
4. Further, problems/queries, if any, faced during the functioning of this facility may be addressed by email to [gaurav.dhanda@icegate.gov.in](mailto:gaurav.dhanda@icegate.gov.in) and [nsm.ices@gov.in](mailto:nsm.ices@gov.in). References in hardcopy may be sent to Commissioner (Single Window), 5<sup>th</sup> Floor, Hudco Vishala Building, B – Wing, Bhikaji Cama Place, R.K Puram, New Delhi – 110066.

Yours sincerely,

  
7/2/18  
OSD (Cus IV)