

SEC 266A,B,C,D,E,F,G,

DIRECTOR IDENTIFICATION NUMBER (DIN)

Every Individual, existing/intending to be appointed as a director of a company

Make an application (electronically) to CG in DIN-I form

Upon application provision DIN will be allotted (which will hold good for 60 days) from the date of its generation.

Physical form to be filed within 60 days of provisional DIN allotment*

DIN so allotted is valid for life time**

Every company to furnish details of DIN to ROC (within One week of receipt of intimation from Director) in electronic form duly certified by a CS (full time practice or full time employment).

** Application fee Rs. 100.

Any change in the particulars given in DIN 1 will have to be intimated in physical form within 30 days of such change in form no. DIN 4 (No fees for this)

**1. Procedure for physical application: Take a print of DIN 1 filled form affix photograph, enclose true copies of proof of identity and of residence and physically sign the form and send by post or courier to MCA DIN Cell, A-14 Sector - I, PDIL Bhawan, Noida, U.P.*

2. Photograph, identity proof and residence proof to be certified by a. Gazetted officer, b. Notary public, c. CA/CWA, CS in full time employment of the company.